

Educational Facilities Planning and Building Committee

Minutes of the Meeting April 5, 2017

Members Present: Bob Deering, Don Cecich, Brendan Driscoll, Charles Tseckares, Geethanjali Mathiyalaka, Judy Evans, Roger Hain, Susan Verdicchio, Jessica Lohnes, Todd Kosterman and Gerald Nardone.

Members Absent: Shelly Walsh.

Others Present: Jim Dowd and Jim Burrows, Skanska USA Building; Cory Wilde and John LaMarre, Consigli Project Manager; Dave Fanuele, SMMA; and Meg White, Project Manager.

The meeting was called to order at 6:30 PM in the Waterfield Room at Town Hall.

Jim Burrows distributed copies of Skanska's April 5, 2017 Meeting Agenda including Consigli Change Order #030 dated April 5, 2017 (Attachment #1).

1. Public Comment: There were none.

2. Ribbon Cutting Date: Two potential dates for the Ribbon Cutting ceremony were discussed - September 5th or September 12, 2017. After a brief discussion, it was the consensus of the Committee to have Jim Burrows coordinate with the MSBA for the Ribbon Cutting ceremony to take place on September 12th. Charles recommended that the Committee invite Bill McAlduff, Jim Marini, and Katherine Craven to the ceremony, as they were all instrumental in moving the high school project forward.

3. Building C Roof: Last fall there was a leak in the building C roof. At the time Consigli did not hook up the drains and the water backed up causing the leaks. The area of the leaks was patched. The EFPBC believes that the roof should be replaced. Mr. Deering reported that negotiations with Consigli regarding total replacement are taking place. The EFPBC talked about other roof leaks in Building C, where the new roof installation is not yet completed. Mr. Burrows stated that these types of leaks are typical leaks during construction due to pinholes from nails. The EFPBC also expressed their concerns around mold due to the leaks.

4. Skillings Field Turf Update: Bob reported that the Skillings Field Turf Article passed in the at Town Meeting and a meeting is scheduled for Monday to discuss a phase-in plan. The Committee will discuss the process of having Skanska finishing the field prior to the turf installation. The turf field project will be overseen by the Town. The field will be turned over to the Town on September 1, 2017.

5. Change Order #030 Review: Jim Burrows reviewed all change orders over \$10,000, including three separate change orders for Vinson-Owen Elementary School. To date, \$275,000 is remaining in the contingency fund for the Vinson-Owen project.

Spending Authorizations: Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated April 5, 2017 regarding invoices and spending authorizations were distributed and

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reviewed (Attachment #2). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations.

Winchester High School Project

CR 505 PR-302R	Dedication brick pathway - credit for removal of base scope, addition of donated engraved bricks and filler bricks.	\$13,278.09
CR 269 PR-256/CCD-127	Reconfigured railings at roof hatch on auditorium	\$1,515.59
CR 621 PR-280	Added interior wayfinding signage from rear Bldg E entrance to gym	\$4,371.73
CR 616 PR-218R	Modification of locking mechanism at rear barrier gate	\$1,577.45
CR 637 PR-291	Added deadbolts at boys coach/team area and girls coach/team area	\$2,114.37
CR 638	Replacement of duct smoke detectors serving music and auditorium areas	\$3,140.52
CR 645 PR-293	Elimination of the removal of existing storm piping in Skillings Field	(\$1,690.00)
CR 646 PR-292R2	Modification of overhead stud framing to support folding glass partitions at classroom A202 and B314	\$2,869.13
CR 648	Reversal of the fire alarm annunciator panel door swing and lock location	\$591.94
CR 650 PR-286	Relocation of mat lifter in gym	\$5,682.10
CR 651 RFI- 765 & 768	Infilling of existing floor penetrations on first floor of Bldg. A and roof of Bldg. B with concrete	\$3,751.29
CR 653 PR-289	Added key switch to restrict third floor access in Bldg. E elevator	(\$197.63)
CR 655 PR-300	Added power for unit heater in mechanical room C301	\$1,094.57
CR 656 PR-297	Added gate valve on existing water line to allow service to be shut off to the school while keeping the hydrant in front of the school active	\$7,538.12
CR 657 PR-301R	Replacement of doors and exit device hardware at	\$11,378.96

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	bldg. C loading dock doors due to the removal of the center mullion as requested by owner	
CR 665 PR-306	Added security contact for the exterior overhead coiling door at Art storage	\$1,060.53
CR 667 PR-305	Reduction of the width of Skillings Road traffic island as requested by owner (town)	\$4,379.35

Spending Authorizations:

VO Elementary School Project

Classic Construction	Change Order # 1-R	\$6,391.00
Classic Construction	Change Order # 2-R	\$7,179.00
Classic Construction	Change Order # 3-R	\$4,468.00

On a motion by Don Cecich, seconded by Brendan Driscoll, it was moved and seconded to approve the Winchester High School invoices and accept the Vinson-Owen Spending Authorizations in the amount of \$18,038 and the Change Order Number 030, in the amount of \$62,456.11, as presented in the memorandum Town Manager’s Memorandum dated April 5, 2017 (Attachment #2). The motion was unanimously approved.

Dr. Evans requested to be informed of any further change order requests in order for her to share the information with the School Committee.

Bob stated that as of April 5, 2017 all change orders will be frozen.

6. Approval of Minutes: The Committee reviewed the meeting minutes of February 15, March 1 and 15, 2017. ***On a motion by Judy Evens, seconded by Brendan Driscoll, it was moved and seconded to approve the minutes of February 15, March 1 and 15, 2017 as submitted subject to further minor edits by Committee members. The Motion was unanimously approved.***

7. Building Project Update: John distributed copies of Consigli’s April 5, 2017 Status Report (Attachment #3) and provided an overview of the project to date stating the project remains on schedule. The Skillings Field and culvert cap work is on schedule and paving will begin next week. The Custodial area in Building E is substantially completed with punchlist work ongoing. The casework, millwork, doors, interior glazing and other interior finish work will continue this month.

In Building B, the arrisraft installation is complete except at the temporary stair tower and site work along the East side is ongoing with prepping for pavement and landscape materials. The permanent power and light fixtures are live on all floors, wall tile is complete on all floors, and VCT flooring complete on the 2nd floor and installation is ongoing on the 3rd floor.

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In Building A, window installation is complete and Stair A curtain wall installation is ongoing. Prime paint and ceiling grid installation is complete on the 2nd and 3rd floors, and ongoing on the 1st floor.

Last night the School Committee unanimously voted to reappoint Charles to the EFPBC. Because it is a joint appointment of the School Committee and Board of Selectmen, the Board of Selectmen will be voting on Charles' reappoint at their next meeting.

Copies of the Memorandum to Board of Selectmen from Chris Nixon, School Committee, regarding Winchester's Statement of Interest for the Lynch and Muraco Elementary Schools dated March 31, 2017 were distributed (Attachment #4). The Statement of Interest with get these two projects in the MSBA's queue.

8. Adjournment: It was moved and seconded to adjourn the meeting at 7:15 PM.

Respectively submitted,



Donald E. Cecich
EFPBC Secretary

Attachments:

1. Skanska EFPBC Meeting Agenda dated April 5, 2017 with Consigli Change Order #030 attached.
2. Memorandum from the Town Manager Dated April 5, 2017 regarding invoices for payment and spending authorizations.
3. Consigli High School Status Report dated April 5, 2017.
4. Memorandum to Board of Selectmen from Chris Nixon, School Committee regarding Winchester's Statement of Interest for the Lynch and Muraco Elementary Schools dated March 31, 2017.