

Educational Facilities Planning and Building Committee

Minutes of the August 16, 2017

Members Present: Bob Deering, Don Cecich, Geethanjali Mathiyalaka, Charles Tseckares, Judy Evans, Roger Hain, Susan Verdicchio, Shelly Walsh, Jessica Lohnes, Todd Kosterman and Gerald Nardone.

Members Absent: Brendan Driscoll.

Others Present: Jim Burrows and Jim Dowd, Skanska USA Building; Dave Fanuele, SMMA; John LaMarre and Cory Wilde, Consigli Construction; Chris Conroy, DPW Facilities Manager; and Meg White, Project Manager.

Comments from the Audience: A high School building operation noise complaint was made by a resident at 54 Spruce Street that is being looked into. It's a 24-hour noise. Skanska thinks it's the ventilation louvers. Skanska will report on their findings at the next meeting.

Copies of Skanska's August 16, 2017 Meeting Agenda were distributed (Attachment #1) and reviewed.

High School - John LaMarre distributed copies of Consigli's High School Construction Report dated August 16, 2017 (Attachment #2) and gave a construction update. Everything is going well and on schedule. The official ribbon cutting ceremony will be at 9:30 AM on Tuesday, September 12, 2017.

Master Plan - Susan Verdicchio reported that the Master Plan link has been sent out. During the EFPBC's September 20, 2017 meeting, the Committee will need to take a vote of support on the plan. It's available on the Winchester School System web site.

Ambrose School - A final invoice will be issued. The work at the Ambrose School s almost finished.

Budget and Change Orders: Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated August 16, 2017 regarding invoices and spending authorizations were distributed and reviewed (Attachment #3). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations. Jim Burrows reviewed the Payment Authorizations and Spending Authorizations for the Winchester High School Project.

Payment Authorizations:

VO Elementary School Project

Classic Construction	Application # 6	\$ 4,468.00
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Payment Authorizations:

Winchester High School Project

Garrity and Knisely	Invoice 10288	\$ 1,050.00
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Skanska USA	Invoice 1312805-PDS-13196-60	51,770.00
SMMA	Invoice 0047523	85,500.00
Consigli Construction, Inc.	Requisition # 37	1,241,892.64
MBTA	Invoice 035963	250.00
DEP	Invoice INTF7576RT3X0031867	2,455.00
Briggs Engineering	Invoice 0205127	290.00
Briggs Engineering	Invoice 0205388	420.00
Briggs Engineering	Invoice 0205452	312.00
Briggs Engineering	Invoice 0205524	50.00
Briggs Engineering	Invoice 0205587	370.00
Simpson Gumpertz & Heger	Invoice 0210424	3,135.00
Simpson Gumpertz & Heger	Invoice 0213088	4,697.50
Simpson Gumpertz & Heger	Invoice 0215052	1,821.72
Simpson Gumpertz & Heger	Invoice 0216720	3,875.41
Simpson Gumpertz & Heger	Invoice 0223027	825.00
Simpson Gumpertz & Heger	Invoice 0216721	5,029.59
Simpson Gumpertz & Heger	Invoice 0223028	643.88
ABC Moving	Invoice 26797-17-OI-22182	\$ 25,955.75
ABC Moving	Invoice 8262-17-OI-23490	1,125.00
Office Resources	Invoice 118623	105,872.06
WB Mason	Invoice I46485609	481.86
LCN	Invoice 28618	38,496.00
GovConnection	Invoice 54972631	17,792.00
GovConnection	Invoice 54977461	2,500.00

Winchester High School Project

Spending Authorizations:

Consigli Construction	Change Order # 36 Credit	\$ 69,440.98
LCN	OSD Contract # ITT50	525,770.91
Apple	Quote 2204149945	4,314.00
GovConnection	Quote 24392509.02-W1	5,670.00
GovConnection	Quote 24398323.01-W1	261.00
GovConnection	Quote 24407232.02-W1	2,070.14
HP	Quote 11752436-2	5,130.00
HP	Quote 11668351-5	15,551.28

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HP	Quote 11665415-3	14,955.00
HUB Tech	Quote 30765	1,689.34
HUB Tech	Quote 30796	7,319.56
ProAv	Quote 07211DB1	3,378.00
Signet	Quote SESQ14693	1,990.00
ProAV	Quote 170721DB2	14,776.62
Adobe Creative Cloud	None	2,500.00
AETLabs	Quote # AET316015	12,125.00

A Motion was made by Judy Evans, and seconded by Charles Tseckares, to authorize the Town Manager to pay the Ambrose and High School invoices and approve the High School spending authorization and described in the Town Manager's August 16, 2017 Memorandum to the EFPBC (Attachment #3). The Motion was unanimously approved.

No action was taken on the LCN spending authorization.

McCall Middle School Expansion Project – Copies of the School Committee prepared McCall Middle School Expansion Project Frequently Asked Questions (Attachment #4) and the McCall Phase 1 and Phase 2 budgets dated August 2017 (Attachment #5) were distributed for review.

At the end of the EFPBC meeting, the Committee moved to the Board of Selectmen's meeting room to meet with the Town Manager and members of the Board of Selectmen, School Committee, Planning Board, and Finance Committee to discuss School Department's Master Plan recommendations due to enrollment growth projections, and specifically the recommendations for dealing with the overcrowding that will be experienced at McCall Middle School. Copies of the School Committee prepared McCall Middle School Expansion Project Frequently Asked Questions and the Phase 1 and Phase 2 budgets were again distributed. The main purpose of the joint meeting was to focus on a strategy to present the Phase I work at the Fall Town Meeting and be thinking about Phase 2. An Article for the Fall Town Meeting needs to be prepared along with the presentation to make.

The School Committee needs money appropriated to pay for the work and method for funding needs to be identified--debt exclusion, override, reserves/free cash, capital planning under the building stabilization fund, or bonding.

The question regarding approaching the MSBA for help was discussed and ended that Judy would reach out to the MSBA to see if what we were proposing to do would affect the other two submissions. Richard commented that he would reconvene another joint meeting in a month or so for a review and update before Fall Town Meeting.

Next Meeting: The next EFPBC meeting is scheduled of Wednesday, September 20 at Town Hall. There will be a joint meeting on Wednesday, September 13, 2017 in the Selectmen's Conference Room with the Board of Selectmen, Town Manager, School Committee, Planning Board and Finance Committee to discuss School Department's Master Plan recommendations due to enrollment growth projections.

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Adjournment: It was moved and seconded to adjourn the meeting at 8:37 P.M.

Respectfully submitted,



Donald E. Cecich
EFPBC Secretary

Attachments:

1. Skanska Meeting Agenda dated August 16, 2017.
2. Consigli High School Construction Report dated August 16, 2017.
3. Memorandum from the Town Manager Dated August 16, 2017 regarding invoices for payment and spending authorizations.
4. School Committee prepared McCall Middle School Expansion Project Frequently Asked Questions dated August 2017.
5. McCall Phase 1 and Phase 2 budgets dated August 2017.