

Educational Facilities Planning and Building Committee

Minutes of the Meeting July 19, 2017

Members Present: Bob Deering, Don Cecich, Brendan Driscoll, Geethanjali Mathiyalaka, Charles Tseckares, Judy Evans, Roger Hain, Susan Verdicchio and Gerald Nardone.

Members Absent: Shelly Walsh, Jessica Lohnes and Todd Kosterman.

Others Present: Jim Dowd, Skanska USA Building; Dave Fanuele, SMMA; John LaMarre and Cory Wilde, Consigli Construction; Chris Conroy, DPW Facilities Manager; Susan McPhee Energy Committee; and Meg White, Project Manager.

Rebate Discussion – The Committee discussed the rebate money the Town is going to receive from the utility for the High School project. Where it goes and how it can be used and the impact of it on the MSBA reimbursement. The Committee also discussed what happens to the money remaining contingency after the High School project is completed and where it goes after the project is declared completed. Project closeout as to be done, including all of the subs, probably in December if all goes well. The project will have to submit an affidavit to the MSBA that we did not receive and donations to the school district in support of construction.

We can agree to the procedure but not the amount that the project will be giving back to the Town from the contingency budget until after project close out. Bob commented that we will ask for the \$96,000 un utility rebates to be given back to the High School Project.

Susan McPhee commented that Ambrose and Lincoln schools are ready to be switched to gas from oil and the \$97,000 would cover all the inside work. The EMC is going to advocate the funds coming back go to other energy management programs.

It discussed that if some of the money coming back to the town is not needed by the High School, then it can go to other energy management projects.

High School Project Update – Copies of Skanska's July 19, 2017 Meeting Agenda were distributed (Attachment #1). Brendan asked for an update on Lead status of the High School project. Dave Fanuele from SMMA will give a report next week

John commented that all the portable classroom trailers have been removed from site. Final paving on Skillings road and the curbing extension at turn-around is all going in the first week of August. High School proper parking lot will be done later. Consigli is working on the sidewalks and will repave Skillings Road on August 21, 2017. A Life safety check is scheduled for August 21. The substation will be completed on August 24th and then all the site fencing will be removed. A final cleaning will be done on August 1st. Consigli is taking down all temporary walls, piping and switchgear. It will all be removed by August 1, 2017.

Bob asked for pictures of the roof once it's taken off for repairs.

Master Plan – the School Committee will vote acceptance of the plan at their September 25th meeting and then it will be issued. They are trying to schedule a joint meeting of all boards and

EFPBC July 19, 2017 Meeting Minutes

committees to meet to develop the strategy to present to Town Meeting and get the necessary funding for implementation of the plan.

Invoices for Payment and Spending Authorizations - Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated July 19, 2017 regarding invoices and spending authorizations were distributed and reviewed (Attachment #2). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations. Jim Dowd reviewed the Payment Authorizations for the Winchester High School Project.

Payment Authorizations:

Winchester High School Project

Skanska USA	Invoice # 1312805-PDS-13159-59	\$ 47,650.00
SMMA	Invoice # 0047377	85,500.00
Consigli Construction, Inc.	Requisition # 36	758,411.44
MBTA	Invoice # 035704	250.00
Briggs Engineering	Invoice # 0204745	870.00
Briggs Engineering	Invoice # 0204867	50.00
Briggs Engineering	Invoice # 0204993	240.00
Briggs Engineering	Invoice # 0205056	452.00
Triumph Modular Inc.	Invoice # 53546	10,000.00
Triumph Modular Inc.	Invoice # 53561	13,000.00
Triumph Modular Inc.	Invoice # 54014	47,250.00
Triumph Modular Inc.	Application #009	273,720.00
Institution Recycling Network	Invoice # SUR2973	8,252.19
WB Mason	Invoice # I45515123	188,342.10
WB Mason	Invoice # I45515222	139,202.10
WB Mason	Invoice # I45515224	5,544.00
WB Mason	Invoice # I45515280	82.47
WB Mason	Invoice # I45515329	13,248.00
Creative Office Pavilion	Invoice # 70665	4,371.30
Creative Office Pavilion	Invoice # 70666	35,664.43
Creative Office Pavilion	Invoice # 70667	3,887.98
Creative Office Pavilion	Invoice # 70668	37,010.03
Creative Office Pavilion	Invoice # 70680	48,894.26
Kittridge Equipment	Invoice # 200605	5,113.34
Fisher Scientific	Invoice # 2589356	2,781.44
Fisher Scientific	Invoice # 2589390	1,158.64

EFPBC July 19, 2017 Meeting Minutes

Valley Communications	Invoice # 643733	29,267.20
GovConnection	Invoice # 54857815	4,991.17
ProAv	Invoice # 25778	210,405.00

A Motion was made by Don Cecich, and seconded by Brendan Driscoll, to authorize the Town Manager to pay the High School invoices as described in the Town Manager's July 17, 2017 Memorandum to the EFPBC (Attachment #2). The Motion was unanimously approved.

Meeting Minutes - The meeting minutes of May 17 and June 7, 2017 were reviewed. *A Motion was made by Gerald Nardone, and seconded by Brendan Driscoll, to approve the meeting minutes of May 17 and June 7, 2017 as corrected. The motion was unanimously approved.*

Brendan asked for a White board update. John commented the 56 white boards be in taken done and sent back to the factory.

The next scheduled EFPBC meeting is at 6:30 PM on August 16, 2017 in Town Hall.

The meeting adjourned to 7:15 PM.

Respectfully submitted,



Donald E. Cecich
EFPBC Secretary

Attachments:

1. Skanska Meeting Agenda dated July 19, 2017.
2. Memorandum from the Town Manager Dated July 19, 2017 regarding invoices for payment and spending authorizations.