

Educational Facilities Planning and Building Committee

Minutes of the Meeting May 3, 2017

Members Present: Bob Deering, Don Cecich, Brendan Driscoll, Geethanjali Mathiyalaka, Judy Evans, Shelly Walsh, Roger Hain, Susan Verdicchio, Jessica Lohnes, Todd Kosterman and Gerald Nardone.

Members Absent: Charles Tseckares.

Others Present: Jim Dowd and Jim Burrows, Skanska USA Building; John LaMarre and Cory Wilde, Consigli Construction; Dave Fanuele, SMMA; Meg White, Project Manager; Jay Gill, Director of DPW with Chris Conroy, Facilities Manager; Pete Lawson, Facilities Manager; and Susan McPhee, Energy Management Committee.

The meeting was called to order at 6:30 P.M. in the Mystic Valley Room at Town Hall.

Mr. Deering reported that he will be sending the meeting posting and agenda to the Town Clerk's office on Thursdays prior to the EFPBC meetings.

1. Public Comment: None

2. WHS - Facilities Coordinator Introduction: Mr. Deering reported the Board of Selectmen hired a Facilities Manager for the Winchester High School. Mr. Gill introduced Chris Conroy as the new Facilities Manager. Chris was one of 12 applicants. After reducing the list of applicants to five qualified candidates, Chris was chosen as the best candidate. Chris will attend all future EFPBC meetings.

Copies of Skanska's May 3, 2017 Agenda were distributed (Attachment #1) including copies of Change Order #031.

3. High School Project Update: John LaMarre distributed copies of Consigli's May 3, 2017 Project Update (Attachment #2). John reported that the project remains on schedule. The Skilling's Field project is progressing as scheduled. The culvert cap installation is completed. Walkway and bike path paving will take place next week. Planting of trees will take place in the next two weeks. In mid-June the FF&E for Building A will be delivered. Removal of the modular trailers will take place immediately after the close of classes.

4. Deliverables: None

5. Budget and Change Orders: Change Order #031 was review by the Committee. Jim Burrows discussed the items making up the Change Order request.

CR 663 PR-303	Added concrete pads and mounting brackets for the ten memorial benches provided by WFEE (installation of benches by DPW)	\$10,521.57
DR 669 PR-307	Added sprinkler heads above cloud ceilings in Bldg.	\$ 3,610.24

EFPBC May 3, 2017 Meeting Minutes

	B Science Lab Classrooms	
CR 674	Credit for not providing center matched wood veneer on cabinet doors in Media Center and wall panels in Auditorium as part of AWI compliance report	-\$ 2,000.00

Two years ago there was an accident at the temporary loading dock. The Committee needs to authorize the work to proceed and discuss funding source for the repairs. Jim Burrows will discuss this with John Danizio.

Brendan updated the committee on the WFEE brick wall. DPW has agreed to install the 10 benches, including the foundations.

6. Payment Authorizations: Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated May 3, 2017 regarding invoices and spending authorizations were distributed and reviewed (Attachment #3). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations.

Vinson-Owen Elementary School Project

Payment Authorizations:

Classic Construction	Application #5	\$17,509.00
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Payment Authorizations:

Winchester High School Project

Skanska USA	Invoice 1312805-PDS-13071-56	\$ 77,090.00
SMMA	Invoice 0046744	\$ 102,600.00
Consigli Construction, Inc.	Requisition #33	\$2,795,867.89
MBTA	Invoice 034931	\$ 250.00
Briggs Engineering	Invoice 87511	\$ 620.00
Briggs Engineering	Invoice 0203840	\$ 685.00
Briggs Engineering	Invoice 0203953	\$ 310.00
Briggs Engineering	Invoice 0203992	\$ 310.00
Triumph Modular Inc.	Invoice 49458	\$ 10,000.00

EFPBC May 3, 2017 Meeting Minutes

Triumph Modular Inc.	Invoice 49479	\$ 13,000.00
Triumph Modular Inc.	Invoice 48526\$	\$ 47,250.00
Triumph Modular Inc.	Invoice 48627	\$ 740.00

Spending Authorizations:

Winchester High School Project

Consigli Construction	Change Order #031	\$ 12,131.81
Wegner	Quote 3052929	\$ 30,794.00
ProAv	OSD Contract OFF40	\$ 275,690.00
Valley Communications	OSD Contract ITT40	\$29,267.20 removed
Hub Technical Services, Inc.	Quote #28222	\$ 4,995.12

On a motion by Don Cecich, and seconded by Judy Evans, it was moved and seconded to authorize the Town manager to pay the Vinson-Owen and the Winchester High School invoices, and approve the Winchester High School Spending Authorizations (as modified) as described in the Memorandum from the Town Manager to the EFPBC dated May 3, 2017 (Attachment #3). The motion was unanimously approved.

7. Approval of Minutes: The Committee reviewed the meeting minutes of the April 5, 2017.

On a motion by Judy Evans, seconded by Susan Verdicchio, it was moved and seconded to approve the minutes of April 5, 2017 as presented. The motion was unanimously approved.

8. Next Meeting Date: The next meeting is scheduled for May 17, 2017 at 8:00 A.M. at the Parkhurst School, 40 Samoset Road.

Brandan reported on the Sustainability Subcommittee. The Committee needs to submit a PPA for solar after the High School project is completed.

Susan McPhee would like to do a walk-through of the high school and was requesting for permission to enter the building during the summer months.

Todd requested an update on the commissioning of the lighting for Vinson-Owen at the next meeting.

8. Adjournment: It was moved and seconded to adjourn the meeting at 7:10 P.M.

EFPBC May 3, 2017 Meeting Minutes

Respectfully submitted,



Donald E. Cecich
EFPBC Secretary

Attachments:

1. Skanska May 3, 2017 Meeting Agenda including Change Order Number: 031.
2. Consigli Winchester High School Status Report dated May 3, 2017.
3. Memorandum from the Town Manager Dated May 3, 2017 regarding invoices for payment and spending authorizations.