

# Educational Facilities Planning and Building Committee

## Minutes of the Meeting August 17, 2016

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**Members Present:** Bob Deering, Don Cecich, Brendan Driscoll, Charles Tseckares, Geethanjali Mathiyalakam, Judy Evans, Roger Hain, Susan Verdicchio and Todd Kosterman.

**Members Absent:** Shelly Walsh and Jessica Lohnes.

**Others Present:** Jim Dowd and Jim Burrows, Skanska USA Building; John LaMarre, Consigli Project Manager; Anthony Iacovino and Scott Bard, SMMA; and Gerald Nardone, EFPBC Consultant.

The meeting was called to order at 6:04 p.M in the Consigli construction modular.

**1. Public Comment:** There were none.

**2. Phase 3 Temp Heat Decision:** Jim Burrows distributed copies of Skanska's August 17, 2016 meeting agenda (Attachment #1). Mr. Dowd summarized the pros and cons of three options regarding Phase 3 temperature heating indicating that a decision needs to be made by the Committee as soon as possible. After discussing the three options, Mr. Dowd recommended the use of Hydronic heating as the most cost effective option. The EFPBC was in agreement with the recommendation for Consigli to move forward in Phase 3 with Hydronic heating.

**3. Skillings Curb:** Mr. Burrows discussed concerns regarding the clearance of the curbing in front of the high school just before the drop off area (see Attachment #2). The clearance from curb to curb currently is acceptable for the Fire Department and Massachusetts Highway standards and is a typical lane. Because Consigli has a paving crew scheduled for the weekend, the EFPBC needed to make a decision on any changes in the width and bump-out areas. The Committee took a walk-through of the area to make final recommendations prior to any paving at the end of the meeting.

**4. Construction Update:** John LaMarre commented that a walk-through was scheduled after the completion of the meeting for members to view the progress of the high school to date.

**5. Deliverables:** None

**6. Invoices:** Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated August 17, 2016 regarding invoices and spending authorizations was distributed and reviewed (Attachment #3). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations. Jim Burrows reviewed the items in Change Order Number 024.

### ***Payment Authorizations:***

#### **Vinson-Owen School Project**

Skanska USA	Invoice 1315839-000-12821-21	\$	2,565.00
Tappé Architects	Invoice 160714	\$	6,324.00

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Classic Construction                      Application #2    \$ 196,727.52

### *Payment Authorizations:*

#### **Winchester High School Project**

Skanska USA	Invoice 1312805-PDS-12806-48	\$ 73,778.78
SMMA	Invoice 0045326	\$ 92,020.69
Consigli Construction, Inc.	Requisition #25	\$ 1,873,815.07
Eversource	Invoice	\$ 512.00
MBTA	Invoice 032725	\$ 250.00
Briggs Engineering	Invoice 84362	\$ 320.00
Briggs Engineering	Invoice 84238	\$ 480.00
Triumph Modular, Inc.	Invoice 38760	\$ 13,000.00
Triumph Modular, Inc.	Invoice 38730	\$ 10,000.00
Triumph Modular, Inc.	Requisition #7	\$ 390,114.00
WB Mason	Invoice 136439704	\$ 1,385.00
Life Fitness	Invoice 5024758	\$ 26,992.37
Life Fitness	Invoice 5023474	\$ 4,071.04
Life Fitness	Invoice 5031599	\$ 5,542.82
Life Fitness	Invoice 5036758	\$ 3,646.44
Life Fitness	Invoice 5032630	\$ 4,368.50
Wenger	Invoice 708091	\$ 3,912.95
Creative Office Pavilion	Invoice 41334	\$ 162,481.00
Creative Office Pavilion	Invoice 41338	\$ 16,031.64
Fisher Scientific	Invoice 2441382	\$ 3,189.34
Absolute Piano	Invoice 20160019-03	\$ 8,743.57
Absolute Piano	Invoice 20160019-04	\$ 800.00
GovConnection, Inc.	Invoice 53958767	\$ 10,410.00
GovConnection, Inc.	Invoice 53963889	\$ 1,500.00
LCN	Invoice 24609	\$ 2,500.00
LCN	Invoice 24611	\$ 8,700.00
LCN	Invoice 24610	\$ 4,636.00
HP	Invoice 57445880	\$ 15,024.80
HP	Invoice 57643166	\$ 56,980.80
HP	Invoice 57458006	\$ 11,772.00
HP	Invoice 57439791	\$ 15,456.00
HP	Invoice 57416996	\$ 6,840.00
HP	Invoice 57427792	\$ 55,516.80

### *Spending Authorizations*

#### **Winchester High School Project**

Triumph Modular, Inc.	Change Order #6	\$ 3,231.50
Consigli Construction, Inc.	Change Order #23 (credit)	\$ (129,525.68)
Consigli Construction, Inc.	Change Order #24	\$ 163,603.79

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*On a motion by Don Cecich, seconded by Susan Verdicchio, it was moved and seconded to authorize the Town Manager to pay the Vinson-Owen and Winchester High School Invoices and the High School Spending Authorizations outlined in the memorandum from the Town Manager dated August 10, 2016 (Attachment #3). The Motion was unanimously approved.*

**7: Approval of Minutes:** The EFPBC Meeting Minutes of July 20 and 25, 2016 were reviewed.

*On a Motion by Judy Evans, seconded by Brendan Driscoll, it was moved and seconded to approve the Meeting Minutes of July 20, 2016 and July 25, 2016 as presented. The Motion was unanimously approved.*

**8: New Business:** Bob talked about having an alternate member on the committee if there was a need for a vote and a quorum was not present. There will be one alternate member and Mr. Deering recommended Jay Nardone, as he currently is a consultant who attends the meetings and is familiar with the discussions. The recommended alternate member will go to fall town meeting for approval.

**9. Adjournment:** It was moved and seconded to adjourn the meeting at 6:30 PM. The Committee then took a building tour and then looked at the curbing in Skillings Road.

Following the building tour, the Committee moved to the curb cut for the parent drop-off area to review safety issues. It was agreed to leave it the way it was, as originally designed by SMMA's traffic engineer taking into account the tightness of the intersection, we would pave it and stripe it per the drawings and see how it goes for the next this school year. It can be changed later. The island will be removed down near the bridge and a temporary patch installed with an island painted on the pavement. The island will be reestablished next year at the end of the project.

*A Motion was made by Charles Tseckares, and seconded by Roger Hain, to approve the temporary approach for the next year. The Motion was unanimously approved.*

Respectively Submitted,



Donald E. Cecich  
EFPBC Secretary

Attachments:

1. Skanska Meeting Agenda dated August 17, 2016 including Consigli Change Order #024.
2. Proposed vertical curbing layout for the Skillings Road drop off and bus parking area.
3. Memorandum from Town Manager dated August 17, 2016 regarding Payment and Spending Authorizations.