

Educational Facilities Planning and Building Committee

Minutes of the Meeting December 21, 2016

Members Present: Brendan Driscoll (By Phone), Charles Tseckares, Judy Evans, Roger Hain (By Phone), Susan Verdicchio, and Todd Kosterman (By Phone).

Members Absent: Bob Deering, Don Cecich, Geethanjali Mathiyalakam, Shelly Walsh and Jessica Lohne.

Others Present: Jim Dowd, Skanska USA Building; David Fanuele, SMMA; Gerald Nardone (By Phone), Consultant; and Meg White, Project Manager.

The meeting was called to order at 8:05 AM in the School Committee Room, Parkhurst School, 40 Samoset Road.

1. Public Comment: None.

2. New Rear Parking Gate Entry: Geetha asked that the EFPBC consider several concerns she observed at the new gate entry located at the back of the High School near the gymnasium. She wanted to address the safety implications when entering and exiting the area.

Jim indicated that the area was designed as a standard parking lot entry. The bollards have been struck by several vehicles. When the trailers are removed in that area there will be more area available for a winder swing for vehicles entering the parking lot. The Committee decided to table the discussion until the trailers are removed. Geetha was not available at the meeting and it was suggested that she could talk with Bob and Jim at the next meeting.

3. Change Order #027: Jim reported that the EFPBC Finance Subcommittee had reviewed the Change Order #027 and removed one item from the list for further review. Jim reviewed items \$10,000 and over from the Change Order #27 document.

CR 485 CCD-114/PR-248	Added structural sill support at 5 new gym window openings	\$43,420.98
CR 556 PR-252	Added GWB wall infill and seismic brace straps	\$7,987.89
CR-560 CCD-130/PR-056R4	Revised sump pit covers to custom units	\$36,702.97
CR 565 PR-260R1	Rebuilding of concrete retaining wall at Building E loading dock	\$6,388.05
CR 572 CCD-120	Re-piping of Girls Toilet B116 water service from new water	\$11,603.06

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CR 586 PR-264	Installation of 4 tool cabinets and 4 air filtration units in Heavy Equipment Lab	\$3,501.57
CR 592 PR-266 & 267	Added signage for Boys Locker vestibule and Girls locker vestibule	\$1,076.61
CR 596 CCD-123/PR-226R	Modification to light lock in Art Darkroom	\$5,071.91
CR 613 RFI-0743	Extension of existing side railings at the top or 3 bleacher units	\$6,473.47
CR 622 RFI-0748	Added open end drain at custodial office	\$2,956.02
CR 623 RFI-0742	Added compressed air piping to overhead hose reels in heavy equipment lab	\$3,250.00
CR 624 PR-283	Removal of card reader at west exterior door to Administrative wing	\$772.97
CR 625 PR-285	Added wardrobe cabinet in Prep room	\$2,704.71
CR 628	Partial removal of building E loading dock retaining wall	\$1,884.80

On a motion by Judy, seconded by Susan, it was moved and seconded to approve Change Order #027 adjusted in the memorandum dated December 21, 2016 by Town Manager Richard Howard in the amount of \$133,795.01.

5. Invoices: Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated December 21, 2016 regarding invoices and spending authorizations were distributed and reviewed (Attachment #2). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations.

Payment Authorizations:

VO Elementary School Project

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Skanska USA	Invoice 1315839-000-12952-25	\$5,120.05
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Payment Authorizations:

Winchester High School Project

Skanska USA	Invoice 1312805-PDS-12937-52	\$82,896.23
SMMA	Invoice 0046054	\$114,533.81
Consigli Construction, Inc.	Requisition #29	\$2,790,829.38
MBTA	Invoice 033800	\$250.00
Briggs Engineering	Invoice 85661	\$410.00
Briggs Engineering	Invoice 85938	\$640.00
Briggs Engineering	Invoice 86074	\$1,725.00
Briggs Engineering	Invoice 86198	\$250.00
Briggs Engineering	Invoice 86282	\$510.00
Briggs Engineering	Invoice 96320	\$974.00
Briggs Engineering	Invoice 86515	\$380.00
Triumph Modular	Invoice 43258	\$47,250.00
Triumph Modular	Invoice 44217	\$13,000.00
Triumph Modular	Invoice 44194	\$10,000.00
Triumph Modular	Invoice 43227	\$3,555.63
Creative Office Pavilion	Invoice 43281	\$258.00
Creative Office Pavilion	Invoice 43284	\$18,857.00
Creative Office Pavilion	Invoice 43318	\$22,114.00
Creative Office Pavilion	Invoice 43319	\$9,930.00
Creative Office Pavilion	Invoice 44385	\$562.20
Creative Office Pavilion	Invoice 45171	\$351.00
Creative Office Pavilion	Invoice 45172	\$1,122.56

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Creative Office Pavilion	Invoice 45173	\$39,395.85
Creative Office Pavilion	Invoice 45174	\$5,084.00
Creative Office Pavilion	Invoice 45175	\$873.12
Creative Office Pavilion	Invoice 45181	\$24,194.34
Creative Office Pavilion	Invoice 46583	\$10,657.26
Sheffield Pottery, Inc.	Invoice 34942	\$241.79
School Furnishings	Invoice 26601	\$4,608.00
School Furnishings	Invoice 26579	\$630.00
ProAv Systems	Invoice 24870	\$3,769.00
Valley Communications	Invoice 9807	\$704.00

Spending Authorizations:

Winchester High School Project

Consigli Construction Co., Inc.	Change Order #27	\$136,521.53
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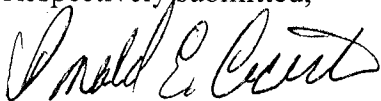
On a motion by Judy Evans, seconded by Susan Verdicchio, it was moved and seconded to approve the Payment Authorizations for the Vinson-Owen Elementary School Project and Winchester High School Project, and approve the High School Spending Authorization as outlined in the Town Manager's Memorandum dated December 21, 2016 (Attachment #2). The vote was unanimous.

4. Deliverables: None

8: Next Meeting Date: The next meeting is scheduled for January 4, 2017 at 6:30 PM in Town Hall.

9. Adjournment: It was moved and seconded to adjourn the meeting at 9:15 AM.

Respectively submitted,



Donald E. Cecich
EFPBC Secretary