

# Educational Facilities Planning and Building Committee

## Minutes of the Meeting February 1, 2017

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**Members Present:** Don Cecich, Brendan Driscoll, Charles Tseckares, Geethanjali Mathiyalakam, Judy Evans, Shelly Walsh, Roger Hain and Todd Kosterman.

**Members Absent:** Bob Deering, Susan Verdicchio and Jessica Lohnes.

**Others Present:** Jim Burrows, Skanska USA Building; Lorraine Finnegan, Dave Fanuele and Ed Frenette, SMMA; John LaMarre, Consigli Project Manager; Meg White, Project Manager; Gerald Nardone, Consultant; Susan McPhee, Energy Committee; Dennis Mahoney, Winchester High School Principal; Marc Arria, Athletic Director; Peter Lawson, Facilities Director; John Danizio, Finance Director; and Fritzie Nace.

The meeting was called to order at 6:32 PM in the Guidance Conference Room, Winchester High School.

**1. Public Comment:** Susan McPhee noted that Winchester was designated a Green Community in 2010 by implementing energy efficiency and sustainability programs through collective work of multiple town committees and volunteers. On Monday, February 6th Winchester will be receiving the "Leading by Example Award."

Ms. McPhee also stated that the Department of Public Works is in the process of hiring a facilities manager for Winchester High School.

**2. Dedication Plaque Sign-Off:** Jim distributed copies of Skanska's February 1, 2017 Meeting Agenda including and diagram of the High School kitchen area and DPW recycling and trash issues (Attachment #1). Jim also distributed a High School Dedication Plaque sign-off sheet around the table asking Committee members to approve spelling on the final copy by initialing next to their name if in agreement.

**3. Construction Update:** John LaMarre provided an update on the progress to date including window installation, curtain walls, terra cotta installation, taping, drywall and painting.

**4. Building Walkthrough:** Jim stated that he is working on completing the contingency account report on the remaining funds. The building walkthrough will help the Committee in understanding the areas in the high school that are being considered for possible additional renovations. Any requests should be made through Judy for consideration.

Judy provided an overview of requests prior to the building tour.

1. Pete Lawson is looking at an alternative plan for trash storage.
2. Marc will share his ideas in the gym for repositioning seating, replacement of the gym floor, which is over ten years old, and a new design layout of the gym.

Following the tour Judy stated that she met with the Music Director to discuss using the McCall shell as an alternative to purchasing a new shell. It was determined that it would not fit the stage

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area at the High School. The director raised concerns regarding the stage lighting. Without a dimmer control, he is concerned the lights will quickly burn out.

Judy commented that the request for the changes in the gym would be costly. Marc will provide Jim with a list of his recommendations so he can put together some figures.

**5. Approval of Minutes:** Copies of the EFPBC Meeting minutes dated November 16 and December 7 and 21, 2016 were reviewed. ***On a motion by Judy Evans, seconded by Brandan Driscoll, it was moved and seconded to approve the EFPBC minutes of November 16, 2016 and December 7 and 21, 2016 as presented. The motion was unanimously approved.***

**7. Meeting Date:** The next meeting is scheduled for February 15, 2017 at Town Hall.

**8. Adjournment:** It was moved and seconded to adjourn the meeting at 7:00 PM.

Respectively submitted,



Donald E. Cecich  
EFPBC Secretary

### Attachments:

1. Skanska Meeting agenda dated February 1, 2017 including a diagram of the kitchen area and recycling and trash issues.