

Educational Facilities Planning and Building Committee

Minutes of the Meeting January 18, 2017

Members Present: Don Cecich, Brendan Driscoll, Geethanjali Mathiyalakam, Judy Evans, Susan Verdicchio and Jessica Lohnes.

Members Absent: Bob Deering, Charles Tseckares, Shelly Walsh, Roger Hain and Todd Kosterman

Others Present: Jim Burrows, Skanska USA Building; Dave Fanuele and Lorraine Finnegan, SMMA; John LaMarre, Consigli Project Manager; Meg White, Project Manager; Gerald Nardone, Consultant; and Susan McPhee, Energy Committee.

Don Cecich called the meeting to order at 6:30 PM in the Waterfield Room, Town Hall.

1. Public Comment: There were no comments.

2. Finish at Column Bases in Gym: Jim Burrows distributed copies of Skanska's Meeting agenda dated January 18, 2017 including Consigli Change Order Number 028 in the amount of \$95,817.68—as corrected (Attachment #1). At the previous EFPBC meeting, Gerald Nardone pointed out that there are several column bases in the gym that present potential safety hazards. Jim reported that Lorraine has been looking into this concern and will provide several corrective action plans at the next meeting.

3. Exterior Lighting Schedule: At the last meeting a concern was raised regarding exterior lights being on 24/7. The issue was discussed by the Committee. Jim indicated that the lighting system is complex and he is working with Consigli to bring back the original manufacturer to reprogram the system. It was noted that this is a common problem during construction projects.

4. Change Order #028: Jim reported that Change Order #028 has been reviewed and approved by the EFPBC FinCom sub-committee. John Fanuele reviewed all items \$10,000 and over.

CR 527	Deletion of black out shade side channels	\$ (1,600.00)
CR 535 PR-242	Deletion of temporary partition in temporary Physics classrooms	\$ (2,500.00)
CR 570 CCD-118/RFI-0729	Masonry repairs, added drywall and painted wood closures at jamb and head conditions within new window opening	\$21,213.76
CR 573 RFI-0713	Modification of north parapet detail at flue bump out	\$ (4,500.00)
ALL-07 CCD-131	Flooring allowance for infilling of two existing floor depressions	\$17,738.32

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CR 614 CCD-128/PR-279	Modifications to curbing at bump out on Skillings Road entrance	\$13,263.15
CR 617 PR-277 ON HOLD	Added support frame for re-attachment of existing PV array	\$23,767.09
CR 618 PR-282	Added card reader and electrified door hardware at north Dining Commons	\$13,234.59
CR 619 CCD-129	Removal of three trees in conflict with culvert cap extents on Skillings Field	\$1,921.43
CR 627 PR-284	Added plumbing for clothes washing	\$5,934.72
CR 630	Over-excavation of unforeseen existing organic soil materials below the proposed pavement base course along the eastern side of Skillings Field	\$14,899.36
CR 631 ASI-068	Modification of elevations and depths of the bio-swale soil area	\$1,155.14
CR 632	Added sounding out of slab areas at existing entrances in Bldg. A & B	\$7,525.00
CR 634 PR-287	Revisions to door hardware including added interchangeable cores for main entrance exterior and vestibule doors, second floor door to gym and media center double door as requested by owner (school)	\$3,240.52
CR 635 PR-288	Revisions to door hardware including revised cores at two openings at Bldg. E fitness room as requested by owner (school)	\$638.22
CR 639	Added roof edge fascia extension along Bldgs. A and B bump outs	\$8,353.47
CR 641	Helical pile reconciliation	\$ (4,700.00)

CR 617 PR-277 to add support frame for re-attachment of existing PV array onto the Building A roof screen structure (note: array moved from Building E to A during addendum period) for \$23,767.09 was discussed. The committee would like to research less expensive ways to reinstall PV array without seeing the array.

On a motion by Don Cecich, seconded by Judy Evans, it was moved and seconded to approve Change Order #028, less CR 617 in the amount of \$23,676.09, dated January 12, 2017 and

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authorize the Town Manager to revise the amount to \$95,817.68. The motion was unanimously approved.

5. Contingency Tracking: Jim reported that Skanska will continue to track the remaining contingency and will provide a revised accounting when they feel more confident with the remaining budget in February.

6. Construction Update: John LaMarre reported the project remains on schedule (see Attachment #2). Phase III temporary heating has been installed and is operational. Temporary window protection has been installed where required. Building E custodial area in the old boiler room is progressing per schedule. Drywall (tape and sand) will be completed next week. The Skillings Field and culvert cap work is on schedule. During the Christmas break the auditorium desk partition revisions, the gymnasium corridor duct soffits, and punch list items were completed.

Judy informed the committee that Swim Winchester presented to the Board of Selectmen with their recommendation to install a pool on Skillings Field. At this time, it is not clear if the Board of Selectmen, the School Committee, or both need to make the decision. Although the School Department is in support of installing a pool, there are mixed feelings due to the potential loss of field space.

Judy updated the Committee regarding the Town group and the Field Committee who want to install turf on Skillings Field. Both groups will be presenting at the next School Committee meeting. John LaMarre stated that Consigli has no time to wait on the field work and will begin completion in March.

6. Invoices: Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated January 18, 2017 regarding invoices and spending authorizations were distributed and reviewed (Attachment #3). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations.

The Committee reviewed the payment authorization for the Vinson Owen Project and the Winchester High School Project.

Payment Authorizations:

Vinson-Owen School Project

ProAV	Invoice 24351	\$6,796.00
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Payment Authorizations:

Winchester High School Project

Skanska USA	Invoice 13121805-PDS-12982-53	\$90,370.00
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SMMA	Invoice 0046249	\$101,223.26
Consigli Construction, Inc.	Requisition #30	\$2,666,385.12
MBTA	Invoice 034141	\$250.00
Briggs Engineering	Invoice 86571	\$785.00
Briggs Engineering	Invoice 86786	\$200.00
Briggs Engineering	Invoice 86786	\$1,022,50
Triumph Modular Inc.	Invoice 45498	\$10,000.00
Triumph Modular Inc.	Invoice 44519	\$13,000.00
Triumph Modular Inc.	Invoice 44570	\$47,250.00
ProAV Systems	Invoice 25087	\$2,573.00
Freda Canavan		\$401.79

Spending Authorizations:

Winchester High School Project

Consigli Construction Co., Inc.	Change Order #28	\$119,584.77
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On a motion made by Judy Evans, seconded by Brendan Driscoll, it was moved and seconded to approve the invoices for payment by the Town Manager for the Vinson-Owen and High School Projects and the High School Spending Authorization and outlined in the Town Manager's Memorandum to the EFPBC dated January 18, 2017 (Attachment #3). The Motion was unanimously approved.

7. Meeting Date: The next meeting is scheduled for February 1, 2017 at the Winchester High School.

8. Adjournment: It was moved and seconded to adjourn the meeting at 7:00 PM.

Respectively submitted,


 Donald E. Cecich
 EFPBC Secretary

Attachments:

1. Skanska's meeting agenda dated January 18, 2017 including Consigli Change Order Number 028.