

Educational Facilities Planning and Building Committee

Minutes of the Meeting July 25, 2016

Members Present: Don Cecich, Brendan Driscoll (by phone), Charles Tseckares, Judy Evans, Roger Hain (by phone), Susan Verdicchio and Todd Kosterman (by phone).

Members Absent: Bob Deering, Geethanjali Mathiyalakam, Shelly Walsh and Jessica Lohnes.

Others Present: Jim Burrows, Skanska USA Building.

Invoices: Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated July 20, 2016 regarding invoices and spending authorizations were distributed and reviewed (Attachment #1). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations.

Jim Burrows reviewed the Payment Authorizations for the Vinson-Owen Elementary School project and the Winchester High School project.

Payment Authorizations:
VO Elementary School Project

Skanska USA	Invoice 1315839-000-12777-20	\$4,700.92
Tappé Architects	Invoice 160602	\$6,324.00
Classic Construction	Application #1	\$122,627.00

Payment Authorizations:
Winchester High School Project

Skanska USA	Invoice 1312805-PDS-12775-47	\$70,050.00
ENPRO	Invoice 216731	\$1,209.98
ENPRO	Invoice 216654	\$6,377.99
Green Energy Consultants, LCC	Invoice 1008-16	\$1,275.00
SMMA	Invoice 0045126	\$95,634.30
Consigli Construction, Inc.	Requisition #24	\$1,646,903.68
Eversource	Invoice	\$512.00

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MBTA	Invoice 032432	\$250.00
Briggs Engineering	Invoice 83552	\$994.00
Briggs Engineering	Invoice 83805	\$452.00
Briggs Engineering	Invoice 83895	\$30.00
Briggs Engineering	Invoice 84132	\$40.00
Triumph Modular Inc.	Invoice 37364	\$13,000.00
Triumph Modular Inc.	Invoice 37306	\$10,000.00
WB Mason	Invoice Storage Fee	\$2,750.00
Boston Showcase	Invoice 397769-1	\$18,227.00
Life Fitness	Invoice 4996817	\$911.60
Life Fitness	Invoice 4995408	\$58.96
Life Fitness	Invoice 4989467	\$2,660.40
Creative Office Pavilion	Invoice	\$3,543.00
Creative Office Pavilion	Invoice	\$525.00
LCN	Invoice 24130	\$19,637.50
HUB Tech	Invoice 70547	\$22,808.50
Apple	Invoice 4388906748	\$92,456.64
Apple	Invoice 4388467307	\$42,883.34
Apple	Invoice 4388684896	\$7,288.32
Valley Communications	Invoice 637708	\$20,354.72
ProAv Systems	Invoice 24015	\$37,308.00

Spending Authorizations:
Winchester High School Project

WHS Tech FF&E Request	70 Chromebooks	\$16,000.00
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On a motion by Don Cecich, seconded by Charles Tseckares, it was moved and seconded to authorize the Town Manager to pay the Vinson-Owen and Winchester High School Invoices and to approve the Winchester High School Payment Authorizations as outlined in the memorandum from the Town Manager dated July 20, 2016 (Attachment #1). The vote was unanimously approved.

Respectively submitted,



Donald E. Cecich
EFPBC Secretary

Attachments:

1. Memorandum from Town Manager dated July 20, 2016 regarding Payment and Spending Authorizations.



Town of Winchester

775-16 #1

Town Manager's Office
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505

To: Educational Facilities Planning and Building Committee

Re: Payment of Invoices

I am recommending approval of the following, but reserve the right to verify invoice amounts, including unpaid balances before processing invoices for final payment.

Payment Authorizations:

VO Elementary School Project - Prepared by Meg White

Skanska USA	Invoice 1315839-000-12777-20	\$ 4,700.92
Tappe Architects	Invoice 160602	6,324.00
Classic Construction	Application #1	122,627.00

Payment Authorizations:

Winchester High School Project - Prepared by Meg White


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Spending Authorizations:

Winchester High School Project - Prepared by Meg White

WHS Tech FF&E Request 70 Chromebooks \$ 16,000.00



Mark J. Twogood, Assistant Town Manager

Attachment(s)

MJT/pt