

Educational Facilities Planning and Building Committee

Minutes of the Meeting July 6, 2016

Members Present: Bob Deering, Don Cecich, Brendan Driscoll, Geethanjali Mathiyalakam, Susan Verdicchio, Judy Evans, Roger Hain, Jessica Lohnes and Todd Kosterman.

Members Absent: Charles Tseckares and Shelly Walsh.

Others Present: Jim Burrows and Jim Dowd, Skanska USA Building; SMMA; John LaMarre, Consigli Project Manager; Gerald Nardone, Consultant; and Ed Frenette and Dave Fanuele, SMMA.

Mr. Deering called the meeting to order at 6:31 PM at Parkhurst School.

1. **Public Comment:** There were no comments.

2. **RTA No. 59 Window Wells** – Jim Burrows distributed copies of Skanska’s July 6, 2016 Meeting Agenda that included RTA No. 59 and Consigli’s Change Order #022 (Attachment #1). Skanska received two bids for TRA No. 59 and recommended awarding the work to Riggs Contracting. Their bid was \$18,835 over the budgeted amount, which will be picked up by the contingency. Part of the grading package. **A motion was made by Judy Evans, and seconded by Roger Hain, to accept Riggs Contracting’s bid for RTA-59 - Window Wells in the amount of \$54,835. The motion was unanimously approved**

3. **Consigli Change Order (CO) No. 022** – Jim Burrows commented that the items in CO #022 have been vetted with the EFPBC Finance Sub-Committee. Dave Fanuele reviewed all of the CRs over \$10,000. The beam penetrations work needed to be done in the field as it was not possible to do the work in the shop. **A motion was made by Don Cecich, and seconded by Brendan Driscoll, to approve Change Order #022 in the amount of \$205,896.39. The motion was unanimously approved.**

4. **Final Review of Design of Sachem Logo:** The Committee discussed the logos and thought the white will stand out the most. Bob commented you can’t see the white logo at night. The white logo appears washed out during the evening when there is no sunlight, however, it looks better during the daylight. Some Committee members felt that the school colors are red and black and shouldn’t be changed. A member of the audience commented that they preferred the red and black logo. Another member of the audience, Peggy Schleicher, mentioned that the State had approved the Sachem Logo at the time of Town vote. She also commented regarding the colors and further suggested that the Committee should talk to Ellen Knight to acknowledge the creator of the logo. She suggested that it might be appropriate to install a small plaque the lobby. Finally, Felicity Tuttle commented that the State Commission of Indian Affairs had revised this position and that the Sachem Indian should not be used as the high school logo. According to Susan Verdicchio, this is new general position is against the use of Native American images and team names by non-Native American schools and sports organizations. Bob Deering commented that this was not a topic the Committee was going to get into. **A motion was made by Brendan Driscoll, and was seconded by Roger Hain, that the red and black logo be installed on the windows. The motion was approved by a vote of 5 to 2 with Judy and Susan opposing, and Todd abstaining.**

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Installation of the new logo will take place over the summer. The cost of the installation is under discussion.

5. **FM System Testing Results** – Jim Burrows gave the Committee an update on how the system is working.

6. **Construction Update** - We are on schedule for September. Portable Classrooms are being installed. Bob got a call from the wrestling team. Have to move 20 mats from Woburn where they are being stored. Judy commented that they can be moved to Parkhurst.

A Site Tour is scheduled for August 9th from 4:00 PM to 6:00 PM.

Bob thinks we have an alternative for not using electricity for curing the concreted.

Judy commented that there are columns in one of the gym rooms that need wall mats installed. Jim and Dave are on top of it.

7. **Deliverables:** There were no deliverables for review.

8. **Invoices:** Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated July 6, 2016 regarding invoices and spending authorizations was distributed and reviewed (Attachment #2). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations.

Jim Burrows review each item.

Spending Authorizations:

VO Elementary School Project

Apple Inc.	Quote 2203171081 (3 Apple TVs)	\$ 207.00
Pro AV Systems	Quote 160607KB	\$14,329.00
Gov Connection	Quote 24119418.01-W1	\$11,910.00
HP/Gov Connection	Quote 11055473-3 (Elite-book 840)	\$ 1,048.68
Valley Communications	W9635 Install Phones	\$ 440.00
LCN	Wireless Ap's and Install	\$ 3,260.80

Spending Authorizations:

Winchester High School Project

WB Mason	Quote for EGAN Replacement Lecterns	\$ 4,000.00
Consigli Construction Co., Inc.	Change Order #022	\$205,896.39

A Motion was made by Don Cecich, and seconded by Judy Evans, authorized the Town Manager to proceed with the Spending Authorizations as outlined the Town Manager's Memorandum to the EFPBC dated July 6, 2016 (Attachment #2). The Motion was unanimous approved.

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9. **Approval of Minutes:** There were no meeting minutes reviewed or approved.

The Committee agreed that it is very important to have operation staff with the proper technical ability and training to operate of all the new systems at the high school on a day-to-day basis and in the event of equipment failure. The Committee also stressed the importance of having the Board of Selectmen and Town Manager be aware of this need as well. Jim Dowd stated that he has been in contact with Pete Lawson regarding this and Pete reported that a HVAC specialist will be on board.

The Committee discussed the possibility of hiring directly a building operations engineer/manager trained not only in HVAC but all the new technology systems in the building.

10. **VO Update** – Everything is on schedule and under way. No issues or schedule concerns.

11. **Next Meeting Date:** The next EFPBC meeting is scheduled for July 20, 2016 at Parkhurst School.

12. **Adjournment:** The meeting adjourned at 7:28 PM.

Respectfully Submitted,



Donald E. Cecich
EFPBC Secretary

Attachments:

1. Skanska Meeting Agenda including included RTA No. 59 and Consigli's Change Order #022.
2. Memorandum from Town Manager dated July 6, 2016 regarding Payment and Spending Authorizations.