

# Educational Facilities Planning and Building Committee

## Minutes of the Meeting March 1, 2017

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**Members Present:** Bob Deering, Don Cecich, Brendan Driscoll, Charles Tseckares, Susan Verdicchio, Jessica Lohnes Geethanjali Mathiyalakam, Judy Evans, Shelly Walsh, Roger Hain, Gerald Nardone and Todd Kosterman.

**Members Absent:** None.

**Others Present:** Jim Burrows and Jim Dowd, Skanska USA Building; Ed Frenette, SMMA; John LaMarre and Cory Wilde, Project Manager and Assistant Project Manager, Consigli; and Meg White, Project Manager.

Bob Deering called the meeting to order at 6:32 PM in the Mystic Valley Room at Town Hall.

**1. Public Comment:** There were none.

**2. Priority Requests:** Jim distributed copies of Skanska's March 1, 2017 Meeting Agenda (Attachment #1). Jim also distributed and reviewed the Priority Work ranking spreadsheet (Attachment #2). The cost of the eye wash stations was an issue. Four (4) stations at \$10,000 each seemed very expensive, however, we must meet code and safety standards. This estimate includes the cost to plumb in the water feed and install floor drains. Water is tempered at the eye wash stations, so potable water can be supplied. Jim reviewed the FF&E items requesting direction from the Committee. The music teacher requested 100 stage chairs for the Music Department. Bob asked where the chairs would be stored. Jerry commented that they will have to roll them in the corridor. Judy will order the sewing machines directly to avoid the consultant cost and save money. Judy commented that the podiums should be cut to save money. The voice over IP is not needed. The High School definitely needs the additional high-top tables for the dining area. Dust collection in the shop is still an issue and will be priced up. Bob commented that the operation of the shop needs to be investigated as improper operation may be the cause of the dust problem.

Access control to the 3<sup>rd</sup> floor E elevator was discussed. If the Keri-system is used, the cost to the project would be \$5,000. If we use a key-system, there would be a credit. Brendan commented that giving everybody keys will be an issue. The Committee decided to leave this item open. Judy will discuss with all parties and make a recommendation. The connector door hardware revisions will cost \$29,394. It's not clear whether this change would allow the custodians to effectively control access to the whole building. The Committee decided to temporarily table this item.

The added Gym signage was reviewed next. Cost is estimated to be \$13,787. Jerry asked who will check the rear Gym entrance to make sure it's locked. Geetha commented that we have to add an egress sign. Interior signage is part of this package. Bob suggested that we look at a good site plan and review the signage at the next meeting.

Brendan commented on the filler bricks that are needed. The estimated cost is \$2,300. Brendan asked for the Committee to authorize a not to exceed \$2,500.

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**3. Invoices:** Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated March 1, 2017 regarding invoices and spending authorizations were distributed and reviewed (Attachment #4). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations.

Jim Burrows reviewed Consigli Change Order #029 commenting that it has gone down in cost. The Insulation Recycling Center proposal cost was discussed and reduced to \$8,252.00.

***On a Motion made by Brendan Driscoll, and seconded by Roger, Brendan moved that we authorize the Town Manager to accept Consigli Change Order #029 in the amount \$61,771.41 and Insulation Recycling Center proposal in the amount of \$8,252.00 and outlined in the Town Manager's memorandum to the EFPBC dated March 1, 2017 (Attachment #4). The Motion was unanimously approved.***

**4. Construction Update:** John LaMarre provided an update on the progress to date (Attachment #3). We are on schedule. Bob commented on the Skillings culvert project gave the Committee an update on the field committee and the turf field. We will know March 30<sup>th</sup> whether there will be coordination effort or we full speed ahead to restore the field as required by the contract.

**5. Approval of Minutes:** Copies of the EFPBC Meeting minutes dated January 4 and 18 and February 1, 2017 were reviewed. ***On a motion by Brendan Driscoll, seconded by Gerald Nardone, it was moved and seconded to approve the EFPBC minutes of January 4 and 18, 2017 and February 1, 2017 as corrected. The motion was unanimously approved.***

**6. Meeting Date:** The next meeting is scheduled for March 15, 2017 at Town Hall.

**7. Adjournment:** It was moved and seconded to adjourn the meeting at 7:45 PM.

Respectively submitted,



Donald E. Cecich  
EFPBC Secretary

### Attachments:

1. Skanska Meeting agenda dated March 1, 2017 including a diagram of the kitchen area and recycling and trash issues.
2. Skanska's list of potential projects to be funded from excess contingency dated March 1, 2017.
3. Consigli Construction Status Report dated March 1, 2017.
4. Memorandum from the Town Manager Dated March 1, 2017 regarding invoices for payment and spending authorizations.