

# Educational Facilities Planning and Building Committee

## Minutes of the Meeting March 15, 2017

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Members Present: Brendan Driscoll, Judy Evans, Susan Verdicchio, Shelly Walsh, Jessica Lohnes, Todd Kosterman and Gerald Nardone.

Members Absent: Bob Deering, Don Cecich, Charles Tseckares, Geethanjali Mathiyalakam and Roger Hain.

Others Present: Jim Dowd, Skanska USA Building; John LaMarre and Cory Wilde, Consigli; Dave Fanuele and John Hart, SMMA; Meg White, Project Manager; and Susan McPhee, Energy Management Committee.

The meeting was called to order at 6:31 PM in the Waterfield Room, Town Hall.

**1. Project Update:** John LaMarre provided a status report on project construction to date (Attachment #1). The project remains on schedule. The Skillings Field and Culvert cap work is progressing per the schedule. Building E custodial area is substantially complete with punchlist work ongoing. Casework, millwork, doors, interior glazing and other interior finish work is to commence this month. The selection process for final landscape materials such as trees and shrubs is ongoing.

**2. Public Comment:** Susan McPhee reported that the EV Charging Stations grant has been filed. Susan commented that the grant includes one charging station and running a conduit for a second station. Gerald Nardone commented that they should be running a cable not a conduit. If funds are received in the fall Susan wanted to be sure paving would not be disturbed during the installation. Susan handed out a diagram of the area for the conduit and the area for the installation of the EV charging station. The High School project will not be running any cable or conduit to the EV station. Gerald Nardone and Brendan Driscoll have provided a recommendation and location for a tap near the street for the EV station.

**3. Additional Requests:** Jim handed out a contingency priority list of additional requests (Attachment #3). The Committee discussed the requests that included: Upgraded dust collection in shop, 12 sewing machines and desks, cafe high top tables (15 tables/50 chairs), stage chairs for musicians (100), emergency eyewash stations in four (4) lab prep rooms, and added gym signage.

After a discussion on the exterior gym signage, the Committee decided to approve the interior signage and hold off on the exterior signage at this time.

***On a motion by Brendan, seconded by Susan, it was moved and seconded to move forward with the interior signage, not to exceed \$5,000. The motion was unanimously approved.***

**4. Skillings Road Island Area:** John Hart provided a sketch of the Skillings Road pavement markings and median island modifications for committee review and discussion (Attachment #2).

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*On a motion by Judy Evans, seconded by Brandan Driscoll, it was moved and seconded to approve the installation of the traffic island per the revised design at five feet. The motion was unanimously approved.*

**5. Payment of Invoices:** Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated March 15, 2017 regarding invoices and spending authorizations were distributed and reviewed (Attachment #4). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations.

***Payment Authorizations:***

**Vinson-Owen Elementary School Project**

Classic Construction	Application #4	\$34,370.20
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***Payment Authorizations:***

**Winchester High School Project**

Skanska USA	Invoice 1312805-PDS-13038-55	\$61,040.00
SMMA	Invoice 0046655	\$114,986.00
Consigli Construction, Inc.	Invoice #32	\$1,577,680.51
MBTA	Invoice 034630	\$250.00
Briggs Engineering	Invoice 87204	\$350.00
Briggs Engineering	Invoice 87229	\$512.00
Briggs Engineering	Invoice 87391	\$1,990.00
Briggs Engineering	Invoice 87406	\$1,650.00
Simpson Gumpertz & Heger	Invoice 0215053	\$8,163.04
Triumph Modular Inc.	Invoice 47238	\$47,250.00
Triumph Modular Inc.	Invoice 48072	\$13,000.00
Triumph Modular Inc.	Invoice 48046	\$10,000.00
Triumph Modular Inc.	Invoice 47518	\$240.00
Pasco Scientific	Invoice	\$4,269.00

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LCN	Invoice 26586	\$1,370.00
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***Spending Authorizations:***

**Winchester High School Project**

Wegner (Option 1)	Quote 3051477	\$9,565.00
Wegner (Option 2)	Quote 3051477	\$7,865.00

The committee discussed options one and two for Wegner and decided to move forward with Option 2.

***On a motion by Judy Evens, seconded by Todd Kosterman, it was moved and seconded to approve for payment the payment of invoices for the Vinson-Owen and High School projects and the High School spending Authorization Option 2 as detailed by the Town Manager's Memorandum to the EFPBC dated March 15, 2017 (Attachment #4). The motion was unanimously approved.***

**6. Adjournment:** It was moved and seconded to adjourn the meeting at 7:09 PM.

The next meeting will be held on April 5, 2017 at 6:30 PM in Town Hall.

Respectively submitted,



Donald E. Cecich  
EFPBC Secretary

**Attachments:**

1. Consigli Status Report - Building Committee Meeting March 15, 2017.
2. Bryant Associates - SKC-104 Skillings Rd Pavement Markings & Median Island Modifications.
3. Skanska Priority Contingency List March 15, 2017.
4. Memorandum from the Town Manager Dated March 15, 2017 regarding invoices for payment and spending authorizations.