

# Educational Facilities Planning and Building Committee

## Minutes of the Meeting November 18, 2015

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**Members Present:** Bob Deering, Don Cecich, Brendan Driscoll, Geethanjali Mathiyalakam, Shelly Walsh, Roger Hain and Susan Verdicchio.

**Members Absent:** Gerald Nardone and Judy Evans.

**Others Present:** Jim Burrows and Jim Dowd, Skanska USA Building; John LaMarre, Consigli Project Manager; Lorraine Finnegan, SMMA; Meg White, Town Project Manager; Pete Lawson (DPW); and Patty Clewley.

Bob Deering called the meeting to order at 6:36 PM in the Mystic Valley Room, Town Hall.

**1. Comments from the Public:** None

**2. Approval of Minutes:** The meeting minutes of September 23 and October 21, 2015 were distributed and reviewed.

**On a motion by Brendan Driscoll, seconded by Susan Verdicchio, it was moved and seconded to approve the minutes of September 23, 2015 and October 21, 2015 as corrected. The vote was unanimously approved.**

**3. Invoices for Payment and Spending Authorizations:** Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated November 18, 2015 regarding spending authorizations were distributed and reviewed (Attachment #1). The Town Manager recommended that the Committee take favorable action on the payment of invoices.

**Payment Authorizations:**

**Winchester High School Project - Prepared by Meg White**

Skanska USA Invoice 1312805-PDS-12580-39	\$ 91,753.09
Allstate Electric Invoice 2015W-619	1,015.20
Burnell Controls, Inc. Invoice 18836	560.00
Burnell Controls, Inc. Invoice 18799	1,815.00
SMMA Invoice 0043781	102,904.15
VHB Invoice 0208082	
Consigli Construction Requisition #16	3,829,045.09
MBTA Invoice 020299	250.00
MBTA License Fee (7/1-10/1/2015)	750.00
Briggs Invoice 79878	1,213.00
Briggs Invoice 79997	2,294.00
Briggs Invoice 80110	646.00
Triumph Modular Invoice RI179367	10,000.00
Triumph Modular Invoice RI179368	13,000.00
ABC Moving Invoice 5257	13,630.00
ABC Moving Invoice 4965	28,117.50
Freda Canavan Invoice for Minutes	422.94

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Wenger Invoice 694633	72,945.00
Fisher Scientific Invoice 6232097	1,486.68
WB Mason Invoice 689357	10,375.03
WB Mason Invoice 681092	1,402.00
Kittredge Invoice 129721	58.80
Kittredge Invoice 124434	270.10
MD Stetson Invoice 511543	2,888.30
MD Stetson Invoice 509598	788.22
Office Resources Invoice 102405	44,335.16
Schoolsin Invoice W135554	791.00
Absolute Piano Invoice 20160019-01	8,743.75
Supplyworks Invoice 347706913	17,955.00
HubTech Invoice 68101	25,532.40
LCN Invoice 20425	429,531.91
Valley Communications Invoice 8848	13,246.80
Valley Communications Invoice 9011	220.00

### ***Spending Authorizations:***

#### **Winchester High School Project - Prepared by Meg White**

Consigli Construction Change Order #14 Reduced from \$79,069.95 to \$32,576.05

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***On a motion by Don Cecich, seconded by Brendan Driscoll, it was moved and seconded to authorize the Town Manager to pay the Spending Authorization as outlined in the November 18, 2015 memorandum (Attachment #1) from Town Manager, Richard Howard less the VHB Invoice 0208082 for \$5,300.00. The motion was unanimously approved.***

**4. Change Order Number: 014:** Jim Burrows reviewed the items in Changer Order Number 014. CR 190 PR-119 for adding 8 science tables in the third floor Science Labs as requested, and CR 191 PR-120 for adding 24 tall storage cabinets in building A & B classrooms as requested were placed on hold. The hold on the two items adjusted the guaranteed maximum price to \$32,576.05, adjusting the guaranteed maximum price including this Change Order to \$102,970,527.18

***On a motion by Don Cecich, seconded by Brendan Driscoll, is was moved to authorize the Town Manager to accept Consigli Construction Co., Inc. in Change Order #014 dated November 18, 2015 in the amount of \$102,970,527.18 which included an adjustment of \$32,576.04 due to a hold on CR 190 and CR 191. The Motion was unanimously approved.***

Jim Dowd distributed copies of Skanska's November 18, 2015 meeting Agenda and attachments (Attachment #2). Mr. Dowd gave the Committee an update on the project indicating that they are moving forward with caution even though the project is moving forward smoothly. Mr. Dowd stated that to stay on budget this is the most prudent way for the project to precede.

**5. Assistive Listening Update:** Mr. Dowd reported that back in October SMMA issued a design for a loop hearing system for the High School auditorium. The design was sent out for pricing with Consigli and Griffin with Griffin being the vendor. The pricing for the system designed for the entire auditorium was \$129,000. A simplified design was also requested and the rough price for this loop hearing system option for the lower bowl area of the auditorium was approximately

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\$55,000. He indicated that the vendor would require the Town to indemnify them against any end-user or disability advocate lawsuit based on the loop covering only part of the seating area.

Jim Dowd met with EFPBC Finance Sub-committee earlier this evening to look at the current budget, installation needs and code requirements and decided the whole auditorium loop hearing system cannot be afforded at this time. SMMA commented that have never installed a loop hearing system in any of their high school projects. SMMA's design includes an FM ALS system. The ALS installed by SMMA meets all code requirements. Lorraine stated that with the FM ALS system a student is not limited to where they need to sit in the auditorium. It is a modern system with a small device worn on one's belt discreetly. The complete loop hearing system with a cost of \$125,000 is not a code requirement.

Mike O'Brien, Chairman of the Winchester Disabilities Act Commission, commented that the Commission was not consulted about the hearing system being installed in the High School. He indicated that a decision was made to put a system in and to change the system at this point will cost an extraordinarily amount of money. He recommended the EFPBC consult with the Commission regarding the hearing system as the high school should have a first rate hearing system.

Mr. Deering commented that he does not disagree with the logic, however, the EFPBC has to deliver a finished high school by 2017 and the EFPBC has a fiduciary responsibility in doing so. Mr. Deering stated that the decision is a money issue.

Ms. Clewley was asked if the old system at the high school worked. Ms. Clewley responded that it did, however, she mentioned the need for batteries, which run out, the need to locate the devices prior to entering the auditorium, and indicated that the students won't wear them.

It was discussed that a scaled down system would be considered with perhaps the loop being installed down the aisles. A cost estimate could be available early next week. It was also suggested that EFPBC contact Town Counsel Wade Welch to discuss the indemnification requirement before moving forward with the \$55,000 recommended system.

**6. Consigli: Construction Update:** John LaMarre provided a brief update on the progress to date for Phase 2 of the project.

**7. Next Meeting Dates:** The next meeting is scheduled for December 2, 2015 at 6:30 PM in Town Hall.

**8. Adjournment:** *It was moved and seconded to adjourn the meeting at 7:50 P.M.*

Respectfully Submitted,



Donald E. Cecich  
EFPBC Secretary

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### Attachments:

1. Memorandum dated November 18, 2015 from Richard Howard, Town Manager, to the EFPBC regarding invoices for payment and spending authorizations.
2. Skanska November 18, 2015 Meeting Agenda including:
  - Project Budget Update
  - Skanska - Construction Contingency
  - Change Order Number 014