

# Educational Facilities Planning and Building Committee

## Minutes of the Meeting November 2, 2016

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Members Present: Bob Deering, Don Cecich, Brendan Driscoll, Charles Tseckares, Judy Evans, Shelly Walsh, Roger Hain, Susan Verdichio, Jessica Lohne and Todd Kosterman.

Members Absent: Geethanjali Mathiyalakam.

Others Present: Jim Burrows, Skanska USA Building; Ed Frenette, SVP, SMMA; Meg White, Project Manager; Gerald Nardone, EFPBC Consultant; and Susan McPhee, Energy Committee.

The meeting was called to order at 6:30 PM in the Mystic Valley Room, Town Hall.

**1. Public Comment:** Susan McPhee indicated that at a previous meeting the Committee discussed the installation of Electric Vehicle (EV) charging stations. Susan commented that the state was moving forward with building schools of the future and grants are currently available to install EV charging stations. It would be necessary to know the location of EV charging stations for the high school as well as the cost of running conduit. Jim will look into the costs and report back to the Committee.

**2. Project Funding Agreement Budget Revision Request, Number 5:** Jim indicated that it was necessary for the Committee to authorize Skanska to make adjustments in the final project costs that have been firmed up.

***On a Motion by Don Cecich, seconded by Jessica Lohone, it was moved an seconded to authorize Skanska to submit to the Town Manager the Superintendent's Budget Revision Request, Number 5 as outlined in the Project Funding Agreement Budget Revision Request, Number 5 dated October 12, 2016. The Motion was unanimously approved.***

**3. Construction Update:** Jim's construction update included a comment that the roof is the biggest push to complete prior to the snow. The interior framing is on schedule and the Skillings culvert project is well ahead of schedule.

**4. Deliverables:** None

**5. Invoices:** Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated November 2, 2016 regarding invoices and spending authorizations was distributed and reviewed (Attachment #2). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations. Mr. Burrows reviewed the spending authorization.

### ***Spending Authorizations:***

#### **Winchester High School Project**

ABC Moving	Additional Moving Services	\$73,000
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***On a Motion by Don Cecich, seconded by Roger Hain, it was moved and seconded to authorize the Town Manager to accept the spending Authorizations for ABC Moving in the amount of \$73,000. The Motion was unanimously approved.***

**6. Meeting Minutes:** None were reviewed.

Bob Deering reported that the Sachem Youth Baseball parents will be attending the November 16<sup>th</sup> EFPBC meeting to review what the Skillings outfield will look like.

The Committee briefly discussed the recent Flansburgh Associates presentation on the Master Plan proposal.

The Committee also spoke about the proposal for hiring a Facility Manager for the High School. The item was not on the upcoming Warrant Article for fall Town Meeting, however, it was reported that the Town Manager is committed to creating the position. Funding for the position will have to come later.

Brendan requested that the Committee revisit the parking area where SMMA and Skanska currently house their trailers. He understood that the area was committed to green space but would like to discuss the use of the area for some additional parking. There is a shortage of parking spaces at the High School.

**7. Meeting Dates:** The next meeting is scheduled for November 16, 2016 at 6:30 PM in Town Hall.

**8. Adjournment:** It was moved and seconded to adjourn the meeting at 7:07 PM.

Respectively submitted,



Donald E. Cecich  
EFPBC Secretary

Attachments:

1. Skanska meeting agenda date November 2, 2016 including the Project Funding Agreement Budget Revision Request, Number 5.
2. Memo from the Town Manager Dated November 2, 2016 regarding invoices for payment and spending authorizations.