

Educational Facilities Planning and Building Committee

Minutes of the Meeting October 7, 2015

Members Present: Bob Deering, Don Cecich, Brendan Driscoll, Gerald Nardone, Geethanjali Mathiyalakam, Judy Evans and Roger Hain.

Members Absent: Charles Tseckares, Shelly Walsh and Susan Verdicchio.

Others Present: Jim Dowd, Skanska USA Building; John LaMarre, Consigli Project Manager; Meg White, Town Project Manager; Lorraine Finnegan, SMMA; Susan McPhee, Energy Management Committee; Brian Masiello, Acentech; Patty Clewley, Heidi Driscoll and Caren Connelly.

Bob Deering called the meeting to order at 6:30 PM in the Mystic Valley Room in Town Hall.

1. Comments from the Public: Heidi Driscoll, President of WFEE spoke on behalf of WFEE accompanied by Caron Connelly, Executive Director of WFEE. Ms. Driscoll shared information that was approved by the previous Superintendent, Bill McAlduff, regarding the location of a Brick Park at Winchester High School. The bricks are part of a WFEE fundraising effort where community members can buy a brick of different sizes depending on the amount of the donation. They estimate that as many as 1000 bricks could be sold. The brick fundraiser will be completed by May 2016. Ms. Driscoll suggested that the Brick Park could be located at the rear of the building behind the Dining Commons. Lorraine Finnegan will explore several possible locations on the site for the brick park and bring them to the EFPBC for discussion.

Patty Clewley, a parent of two high school students, expressed her disappointment regarding the removal of the hearing loop system type of assertive listening system at the High School. It will now be replaced by an FM system, which Ms. Clewley claims is much more difficult to use. Her son is hearing impaired and Ms. Clewley shared several reasons why the FM system is not the best system to use. Ms. Clewley feels the report provided by Acentech is not accurate and, from a user standpoint, the loop system is the better way to go.

Superintendent Evans stated that the looping system would only be installed in the auditorium. The Committee discussed the installation and impact on the Auditorium schedule if EFPBC was to approve the loop system. Lorraine, Meg White and Mr. Masiello will meet and gather additional information regarding a design system, cost and schedule impact.

2. Invoices for Payment and Spending Authorizations:

A copy of the Memorandum from Town Manager , Richard Howard, to the EFPBC dated October 7, 2015 regarding invoices for payment and spending authorizations was distributed and reviewed (Attachment #1). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations.

Payment Authorizations: Vinson-Owen School Project

AECOM Invoice #37628392	\$11,652.36
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Spending Authorizations: Winchester High School Projects

WB Mason FF&E Item Storage

\$2,400.00

On a Motion by Don Cecich, seconded by Gerald Nardone, it was moved and seconded to authorize to pay Vinson-Owen School project invoice as outlined in the October 7, 2015 memorandum from Town Manager Richard Howard in the amount of \$11,652.36. It is further recommended to hold for two weeks the Spending authorization for the Winchester High School Project for WB Mason in the amount of \$2,400.00. The Motion was unanimously approved.

3. Winchester High School: J Dowd distributed copies of Skanska's Meeting Agenda items, which included a letter from Acentech to SMMA dated October 5, 2015 regarding the Assistive Listening System, Project Budget Update and Construction Contingency/Change Order Summary (Attachment #2).

John LaMarre distributed copies of Consigli's October 7, 2015 Status Report (Attachment #3) and reported on the status of the high school project. Stage theater rigging installation is ongoing, Building C roofing has commenced, Building E (gym) existing brick air vapor barrier installation is ongoing, Building C exterior framing is ongoing, interior stud wall framing is ongoing, Building E first floor interior demo and exterior wall openings completed this week, and Building E interior masonry is ongoing. The majority of the building materials needed for Phase 2 and Phase 3 have been purchased and are now in storage.

4. Skillings Street Lights: Jim Dowd and Lorraine reported the traffic lights are feed through Spruce Street. The Committee discussed a solution that would allow the electricity to operate the lights that would be fed from the High School.

5. EnKa Fair: The EFPBC discussed the lack of space at the high school to allow EnKa to utilize the space as in previous years. Additional discussions with EnKa will be required to figure out what locations would be available.

Don Cecich commented about the height of the parking signs at the high school. He estimated that they were 8 feet tall and commented that they are an eyesore in front of the new High School. He suggested that they needed to be lowered. Mr. Dowd will check into the high and report back to the EFPBC.

6. Next Meeting Dates: The next meeting is scheduled for October 21, 2015 at 6:30 PM in Town Hall.

9. Adjournment: *It was moved and seconded to adjourn the meeting at 8:00 P.M.*

Respectfully Submitted,



Donald E. Cecich
EFPBC Secretary

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Attachments:

1. Memorandum dated October 7, 2015 from Richard Howard, Town Manager, to the EFPBC regarding invoices for payment and spending authorizations.
2. Skanska October 7, 2015 Meeting Agenda including:
 - Acentech Memorandum dated October 5, 2015
 - Skanska Project Budget Update
 - Skanska Construction Contingency - Change Orders Summary
3. Consigli Winchester High School Status Report Dated October 7, 2015.