

# Educational Facilities Planning and Building Committee

## Minutes of the Meeting September 3, 2014

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**Members Present:** Bob Deering, Don Cecich, Gerald Nardone, Brendan Driscoll, Shelly Walsh, Bill McAlduff and Roger Hain.

**Members Absent:** Charles Tseckares, Linda Rossetti, Geethanjali Mathiyalakan and Wei Han.

**Others Present:** Jim Burrows, Skanska USA Building; John LaMarre, Project Manager, Consigli Construction Company; Cindy Bohne, School Committee; John Danizio, Director of Finance, Winchester Public Schools; Sean Kiley, Winchester High School Principal; Lorrain Finnegan, SMMA; and Peter Lawson, DPW.

Bob Dering called the meeting to order at 6:35 PM at Town Hall.

1. **Meeting Minutes:** There were no meeting minutes reviewed.
2. **Questions and Comments from the Public:** Marnie Kelly commented that she lives on Holley Street and her daughter is a freshman this year at the High School. Ms. Kelly participated in the High School building walking tour and wanted to discuss with the Committee some her concerns about high tight the hallways were. Ms Kelly commented that she felt cluster phobic walking around in the hallways. Bill commented that he just responded to her e-mail where she made the same comments. Bill stated that everything is up to code, we meet all fire and safety codes, and the building inspector has signed off on the and on everything the project is doing. We all wish that the corridors could be a little wider but they can't be. There will be more room in the second phase and only tight in a few spaces in Phase 2 and 3. Sean Kiley, Winchester High School Principal, commented that he monitored traffic all day and will make adjustments as necessary. Brendan commented that he has a daughter at the High School too and thanked Ms. Kelly for commenting and wished that more parents would come to the EFPBC meetings. Bill commented that the parents he talked to said that the situation is not as bad as they thought it would be. Ms. Kelly asked if the ventilation was going to be better. Jim Burrows commented that there were a couple of bugs that have been worked out since the walk through. The width of the corridor is seven (7) feet, which meets code. If it becomes an issue, John LaMarre commented that they could move some lockers out of the way to a different location to give more room.
3. **Vinson-Owen Elementary School:** Jim Burrows commented that the contractor re-sprayed the rip/rap.
4. **Winchester High School Project** – Jim Burrows commented that things went pretty well overall today and we should all feel good about how far we have come. The morning drop-off went well. Captain Tuskin was good with the partitioning between work areas and students. Brendan commented that the police presence really helped today and elevated a lot of the parent concerns.

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The morning drop-off tomorrow will really be the big test. The parking plan worked well. Several ADA and visitor spots have been marked, but may want to revisit locations and quantities. Bill commented that he is still a little concern about student parking. The access off Skilling Road may be a little tight. There is no traffic light there. The Committee commented that we need to get the traffic advisory committee involved on this issue and ask them to review the situation, comment and/or make recommendations they feel are necessary. The fabric lining the parking lot holding down is a concern during snow plowing. There is some water penetration. Lorraine commented that they know about it and is addressing the problem. A parent commented that she thought that we were missing a few exit signs inside the building. Captain Tuskin walked through today and was happy with the exit signs and pathways. The stairwell on the 3<sup>rd</sup> floor in the A-Wing needs an exit sign. Jim commented that in a week or two we should review everything and do some fine tuning. Bill commented that he is happy with all the work that has been accomplished in such a short period of time.

Jim distributed copies of the September 3, 2014 Agenda that included SMMA's Winchester High School Construction Phase Document, Proposed Design Schedule, and Student Quick Guide, which is available on the web site (Attachment #1).

Copies of Skanska's Subcontractor Pre-qualification list dated September 3, 2014 was reviewed (Attachment #2). There were no issues with Masonry contractors. On Waterproofing, Greenwood had no qualifying projects and was disqualified. Capeway was disqualified on Roofing.

Peter Lawson commented that he was concerned about Homer. Based on past experience the Town has had with them, they need to be watched closely.

Yankee Sprinkler was disqualified as well as Harold Brothers due to lack of experience.

***A Motion was made by Bill McAlduff, and seconded by Gerald Nardone, to approve the Skanska recommended list of pre-qualified subcontractors as recommended in Attachment #2. The Motion was unanimously approved.***

John LaMarre distributed copies of Consigli's September 3, 2014 Winchester High School Status Report (Attachment #3). John commented that he is finishing up Package #1 in the Enabling Agreement. He commented that the large man-power crunch is behind us now. The building steel will arrive in October and Consigli will start ramping up again during this period.

The next EFPBC meeting is scheduled for September 17. Consigli will have the 90% cost reconciliation at the meeting. Lorraine commented that we can take the non-trade add-alternatives in any order we want.

Bob reminded Jim that we still need the quick reference for all the value engineered options and a weekly spreadsheet summary of what's added and deleted. Bill would like the list for the School Committee meeting by next Tuesday.

Jim commented that we have two weekends with no incidents of vandalism at the site. The cameras are working.

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Brendan commented that we need to schedule an EFPBC site walk. Bob suggested that we meet at the High School construction trailers at 5:30 PM for the walk-thru on October 1 followed by a regular meeting in the construction trailers or we'll come back to Town Hall for the regular meeting at 6:30 PM.

5. **Spending & Payment Authorizations:** There were none.

6. **Additional Business:** There was none.

Bob Deering declared the meeting adjourned at 7:30 PM. The next regularly scheduled EFPBC meeting is scheduled for Wednesday, September 17, 2014 at 6:30 PM in Town Hall.

Respectfully Submitted,



Donald E. Cecich  
EFPBC Secretary

### Attachments:

1. Skanska Meeting Agenda dated September 3, 2014 including SMMA's Winchester High School Construction Phase Document, Proposed Design Schedule, and Student Quick Guide.
2. Skanska's Subcontractor Pre-qualification list dated September 3, 2014.
3. Consigli Winchester High School Status Report Dated September 3, 2014.