

Educational Facilities Planning and Building Committee

Minutes of the Meeting September 7, 2016

Members Present: Don Cecich, Brendan Driscoll, Geethanjali Mathiyalakam, Judy Evans, Shelly Walsh, Roger Hain, Susan Verdicchio, Jessica Lohnes and Todd Kosterman.

Members Absent: Bob Deering and Charles Tseckares.

Others Present: Jim Dowd, Skanska USA Building; John LaMarre, Consigli Project Manager; Dave Fanvele, SMMA; Meg White, Project Manager; and Gerald Nardone, EFPBC Consultant.

Don Cecich called the meeting to order at 6:30 PM in the Mystic Valley Room, Town Hall.

1. Public Comment: None

2. Skillings Curb: Jim Dowd distributed copies of Skanska's September 7, 2016 meeting agenda (Attachment #1). Mr. Dowd reported that several vehicles have struck the curbing in front of the High School. In the past week, traffic engineers have reviewed the curb and offered several suggestions. Mr. Hart and Mr. Bryan illustrated several options to resolve the curbing issue that included pavement marking, reducing the bump-out at the entrance, and eliminating the bump-out at the entrance (see drawings in Attachment #1). Judy asked if there were any concerns during the winter with plowing and snow banks. The response was that there shouldn't be any.

After discussing the options it was the consensus of the Committee to leave the curbing as is, add striping, temporary signage to alert drivers of a lane change, and perhaps add a rumble strip.

It was moved by Brendan Driscoll, seconded by Geethanjali Mathiyalakam, to accept the alternate #1 for the new traffic pattern to include painting of lines, adding reflective devices on the island on the west end of the property and painting only on the center island, for further review. The motion was unanimously approved.

3. Invoices: Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated September 7, 2016 regarding invoices and spending authorizations was distributed and reviewed (Attachment #2). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations. Jim Burrows review each item.

Spending Authorizations:

Winchester High School Project

School Furnishings, Inc.	Quote 11-14206	\$ 630.00
Creative Office Pavilion	Storage Charge	\$ 768.00

On a motion by Judy, seconded by Brendan, it was moved and seconded to accept the Spending Authorization dated September 7, 2016 for the EFPBC for the Winchester High School project. The vote was unanimous.

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4. Scoreboard: Jim Dowd reported that the current scoreboard is not working and included a cost for the upgrade and repairs to the existing scoreboard. Scoreboard Enterprises, Inc. has provided an estimate to update the existing gymnasium scoreboard system to a radio controlled system along with services required to remove, dispose, install new radio receivers and new shot timer displays, and test the entire system.

On a motion by Judy, seconded by Susan, it was moved and seconded to accept the Scoreboard Enterprises, Inc. invoice as described in the Scoreboard Proposal dated September 7, 2016 on a not the exceed basis of \$7,780. The Motion was unanimously approved.

5. Construction Update: John LaMarre provided an update on the High School project. The interior demolition of the first floor of Building B is nearing completion and interior demolition of Building A is ongoing. Line striping on Skillings Road and final grading of the site has taken place. From a weather tightness standpoint, the building will be buttoned-up for the winter.

6. Deliverables: None

7: Approval of Minutes: The EFPBC Meeting Minutes of August 3, 2016 were reviewed.

On a motion by Roger Hain, seconded by Brendan Driscoll, it was moved and seconded to approve the minutes of August 3, 2016 as presented. The Motion was unanimously approved.

8. The Vinson-Owen classrooms are completed as well as the fan installation on the third floor. The Skillings culvert project is significantly ahead of schedule.

9. Adjournment: It was moved and seconded to adjourn the meeting at 7:20 PM.

Respectively submitted,



Donald E. Cecich
EFPBC Secretary

Attachments:

1. Skanska Meeting Agenda dated September 7, 2016.
2. Memorandum from Town Manager dated September 7, 2016 regarding Payment and Spending Authorizations.